<b>Marley</b> VACANCY BULLETIN	
Job Title / Location:	EHS Manager / BEENHAM FACTORY
Closing Date:	30 <sup>th</sup> July 2021

Reporting to the Works Manager with dotted line responsibility to the Company EHS Manager and the Company Environmental Manager, this position has responsibility for the Beenham EHS Management systems.

## **KEY RESPONSIBILITIES**

Manage the site OHSAS 18001 and ISO 14001 Management Systems, ensuring compliance with all relevant legal, corporate, local authority or other stakeholder requirements. Oversee the site EHS document management systems to ensure that relevant EHS documentation Is updated and appropriately communicated.

Champion the implementation of corporate and site specific EHS procedures. Coordinate and facilitate the EHS risk assessment process and assist and advise as required in the development of safe systems of work. Drive site EHS programmes, goals and targets. Coordinate site internal and external EHS Training requirements. Attend regular site Safety Development Group meetings. Coordinate the implementation, monitoring and testing of site emergency response plans and any associated training requirements. Assist and advise where required with accident and incident investigation and monitor the follow up of corrective and preventative actions to closure. Ensure all routine EHS monitoring is completed in accordance with all relevant legislation.

Conduct site internal EHS audits and coordinate 3rd party audits. Report, monitor and drive the follow up of actions. Produce required EHS KPI data for monthly and annual reporting to Works Manager and central EHS Department. Regularly review EHS KPI performance, identify trends and actions as required. Liaise with Company EHS and E Managers and attend corporate EHS meetings as required.

## **RESPONSIBILITIES AND DUTIES SPECIFIC TO EHS MANAGER (BEENHAM) INCLUDE:**

Ensure site EHS targets are achieved. Chair regular site Safety Development Group meetings. Implement EHS corporate and site procedures. Undertake EHS risk assessments of the process and review at regular intervals. Conduct site EHS audits, report and follow up actions. Ensure all routine EHS tests are completed. Regularly review EHS performance, identify trends and actions as required. Ensure compliance with the requirements of any legislation, Local Authority permits and EHS Management Systems. Train personnel in EHS disciplines

Assist site personnel to focus on identifying hazards, near misses and observations and putting in place preventative measures. Carry out 5's audits as requested. Carry out other tasks as deemed necessary, that are within the job holder's capability.

## NATURE AND SCOPE

The EHS Manager should possess the ability to work pro-actively, efficiently and accurately, to prioritise workload, be self-motivated and work on their own initiative. In addition to excellent IT skills, the job holder will also be an effective communicator with the ability to work in a team and on an individual basis. A positive attitude coupled with the ability to direct others on environmental, health and safety matters is essential.

## QUALIFICATIONS, EXPERIENCE, SKILLS AND KNOWLEDGE

The job holder must have good knowledge of the requirements of BS OHSAS 18001 and BS EN ISO 14001 Management Systems. The job holder will hold, the NEBOSH National General Certificate in Occupational Safety and Health, in addition to environmental related qualifications. The role may involve UK wide travel.

To apply for this position please email your current CV TO <u>careers@marley.co.uk</u>

Recruitment Agencies: Marley does not accept any speculative approaches to present candidates for advertised vacancies.