



## VACANCY BULLETIN

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|-------------------|--------------------------------|
| <b>Date:</b>      | 24 <sup>th</sup> February 2021 |
| <b>Job Title:</b> | Yard Loader                    |
| <b>Location:</b>  | Burton                         |

Reporting directly to the Yard Team Leader, this position will have responsibility for receiving/checking inbound goods from other sites & suppliers, order picking & packing ready for dispatch and management of the BOFG stores area.

Key responsibilities will include:

- Fork-lift truck driving to assist with the loading and unloading of incoming vehicles.
- Utilize the SAP software and other company network systems including email
- Making up of fittings loads and packing to a high standard for despatch on delivery vehicles and customer collections (this involves some manual handling)
- Stock management, the rotation of stock, relocation and stock checks when needed
- Checking of loaded vehicles to ensure goods match the loading note tickets
- Unloading and sorting of returned empty wooden pallets
- Day to day general house keeping
- Potential for working a two-shift system (6am-3pm and 9am-6pm)
- This position will involve interacting with valued customers so the job holder must have a polite, pleasant & helpful manner; be enthusiastic and able to work on their own as well as part of the team, be willing to do overtime when needed to ensure operational demands are achieved and to cover for holidays
- To undertake training as required and to carry out other tasks as deemed necessary, that are within the job holder's capability

Marley places the highest priority on employee safety and employees will be expected to always work safely, proactively contributing to the continued improvement in health and safety performance.

To apply for this position please send your CV to [careers@marley.co.uk](mailto:careers@marley.co.uk) or post to HR Careers, Marley Ltd, Lichfield Road, Burton-On-Trent, DE14 3HD.

**Recruitment Agencies: Marley does not accept any speculative approaches to present candidates for advertised vacancies.**